

INCUMBENT WORKER POLICY

Individuals must be employed by the employer requesting the training.

Companies must meet at least one at-risk indicator to be eligible for training.

Each training requires a match.

- 10% for employers with not more than 50 employees
- 25% for employers with more than 50 employees but not more than 100 employees
- 50% for employers with more than 100 employees

Match may be either by wages paid during work hours or by cash.

Companies must complete and submit an Incumbent Worker Training Application.

An Incumbent Worker Training contract must be signed prior to the start-up of any training.



Blanche Shoup, Director